



**Multi-Beneficiary Project "Training in Public Procurement in the
Western Balkans and Turkey" (EC Contract 2010/248-580)**

**Extraordinary Steering Committee Meeting
Turin, Thursday 14 July 2011**

**Venue: ITCILO campus
Viale Maestri del Lavoro, 10 – Turin - Italy
tel. +39 011 6936178**

AGENDA

- 09h00 Welcome Address by Mr. Pascal Herry, EC Project Manager- DG Enlargement & by Mr. George Jadoun, Project Team Leader -Consortium led by ITCILO
- 09h15 Endorsement of the proposed meeting Agenda
- 09h30 Comments and approval of the "draft" Minutes of the second Steering Committee meeting held in Istanbul on 31 March 2011
- 10h00 Presentation by George Jadoun of Annex K of the First Interim Progress Report describing project activities conducted in the month of March 2011 (*First interim Report covered 5 months instead of 6 because of earlier-than-scheduled Steering Committee Meeting in Istanbul*)
- 10h30 Coffee Break
- 11h00 Discussion with representatives of the Beneficiaries as to the next steps for the:
- 1) Development of a "model" for the National Procurement Training Strategy for the 8 Beneficiaries
 - 2) Status of progress in the translation of SIGMA training materials (*briefing about the second translation tender launched on 22/6/11*)
 - 3) Process for customization of SIGMA materials
- 12h30 Lunch break
- 14h00 A.O.B.: the following outstanding issues are proposed by ITCILO/ADETEF:
- a. Selection of participants for Training of Trainers Stage 2
 - b. Project VAT exemption in beneficiary's countries
- 15h30 Closure of the Meeting by the chair- EC Project Manager.